

Comprehensive Quality Review

HLC Submission Timelines for Reaffirmation of Accreditation

During the CQR, peer reviewers draw information from the institution's previous Systems Portfolio, the CQR Quality Highlights Report, and other institutional documents to determine if the Criteria are being met. The CQR is one portion of the comprehensive evaluation for institutions in the AQIP Pathway.

The CQR serves to:

- Provide evidence that the institution is meeting the [Criteria for Accreditation](#).
- Facilitate the institution's continuing quality improvement commitment.
- Identify actions taken to minimize identified Strategic Issues.
- Review how Action Projects are integrated into an institution's overall performance improvement strategies.

HLC Component	Related Due Dates			Component Lead
Third Party Comments opportunity for comments, solicited from external, internal partners	Week of 9/19 Third party comments solicited via student bulletin, Inver Hills News, Inver Hills main webpage, social media and local print media, direct communication with IHCC advisory boards, K-12 partners, alumni and foundation board members.	10/31/16 Comment solicitation via letter included in annual report Finalize third party comment report (2/16/17)	HLC Due Date: 2/16/17	Carrie Schneider

HLC Component	Related Due Dates			Component Lead
Federal Compliance Demonstrate compliance with federal mandates, HLC policies, and Title IV ** Accessible on Invernet/HLC Comprehensive Quality Review/Federal Compliance	Stout Round 1 Content Review (9/16)	Stout Round 2 Content Review (11/14)	HLC Due Date: January 23, 2017	Sue Dion
Quality Highlights Provides new information and updates that was not available when the Systems Portfolio was submitted in 2014	Assessment Committee Review (9/22) Stout Round 1 Content Review (11/7) IHCC comment period: (10/10 – 10/21)	Stout Round 2 Content Review (1/3/17) IHCC 2 nd comment period: (1/9 – 1/18)	HLC Due Date: January 23, 2017	Wendy Marson
Portfolio Addendum a document with selections describing how the institution meets the criteria for accreditation by describing how it fulfills the related AQIP pathway categories	Stout Round 1 Content Review (11/23) IHCC comment period: 11/15 – 12/2	Stout Round 2 Content Review (1/5/17) IHCC comment period: 1/3/17 – 1/13/17	HLC Due Date: February 6, 2017	Category 1: Christina Royal/Assessment Committee Category 2: Wendy Robinson/Student & Academic Affairs staff & faculty Category 3: Suzie Brusoe & HR team Category 4: Carrie Schneider & Strategic Leadership Council Category 5: Scott Erikson & business office staff Category 6: Wendy Marson, Christina Royal, Institutional Effectiveness Committee

HLC Component	Related Due Dates			Component Lead
Action Projects Record of quality improvement activities	Institutional Effectiveness Committee action project discussion (9/13), IEC review of AY 16-17 projects (10/11) Close out AY 15 -16 Action Projects (10/12 – 10/16)	AY 15-16 Action project close out (9/23) Open AY 16-17 Projects Student Complaint process, Integrated planning, Program Prioritization Process, Advisory Committees	Track and manage AY 16-17 action projects, including reporting to IEC Status update reports at IEC (Dec or Jan) (April/May)	<i>Student Complaint Process:</i> (Matt Traxler, Sue Dion) <i>Integrated Planning</i> (Carrie Schneider) <i>Program Prioritization Process</i> (Christina Royal) <i>Advisory Committees</i> (Sabrina Buivid, Mary Jo Gardner) **Anticipated start 1/17
Student Opinion Survey	12/20/16 HLC will release link to student survey and identify open and close dates IHCC will receive			Wendy Marson
Reaffirmation of Accreditation visit at IHCC	A peer review team will spend several days on campus reviewing documents and conducting meetings with the IHCC community.			Judy LeMire, Gail Morrison Hospitality Coordinators

Key Terminology

Assumed Practices – A set of practices shared by institutions of higher education that is unlikely to vary by institutional mission or context. Institutions must meet the Assumed Practices to obtain accreditation with HLC.

Core Components – Subcategories of each Criterion for Accreditation that are reviewed in order to determine whether an institution meets each Criterion.

Criteria for Accreditation – The framework for determining an institution’s accreditation.

Higher Learning Commission (HLC) – One of six regional accreditors in the United States, HLC accredits degree-granting institutions in the North Central region, which includes 19 states.

Reaffirmation of Accreditation – An action by HLC’s Board of Trustees confirming an institution meets all of the requirements necessary to keep its accredited status with HLC.

Stout – University of Wisconsin, Stout, *Applied Research Center* is providing peer review and feedback on selected components of the Comprehensive Quality Review in advance of the final submission to the Higher Learning Commission.