

# Workplace Writing

**AWARD**

Workplace Writing Certificate .....13 cr

**WORKPLACE WRITING  
CERTIFICATE, 13 CREDITS**

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**PURPOSE**

This certificate provides opportunities to learn and improve strategies and skills for effective workplace writing.

**Workplace Writing Certificate Curriculum    13 credits**

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Required:

- ENG 1108 *Writing and Research Skills* ..... 4
- ENG 1118 *Style and Correctness for Writers* ..... 3
- ENG 1130 *Writing and Research for the Professions* ..... 3

Choose one course from:

- ENG 1116 *Writing for the Web* ..... 3
- ENG 1145 *Introduction to Technical Writing* ..... 3

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**TOTAL CREDITS    13**



**InverHills**  
Community College

A MEMBER OF MINNESOTA STATE

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This information is available in an alternate format by calling 651-450-3884 or TTY/Minnesota Relay at 1-800-627-3529.