



MANE BSN Nursing Program Application Guidesheet

Applicants may use this single application form to apply to multiple Minnesota State community colleges that offer the MANE BSN Nursing Program: Anoka-Ramsey, Century, Inver Hills, Normandale, North Hennepin, and Ridgewater. See respective websites for application information for MANE's two university partners, Metropolitan State University (Fall semester only) and Minnesota State University-Moorhead (Summer/Fall only).

Please review important nursing admission information posted on respective college websites before completing this application.

IMPORTANT: Applicants must first fully complete **general admission** to each campus you wish to have your nursing application considered; the campus assigned 8-digit Tech ID provided after general admission to each campus is required on the nursing application. *Do not submit this form separately for each campus you wish to be considered.* Determine which campuses you wish to apply and submit only ONE application form by respective submission deadlines:

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Fall Semester: Application opens December 1 through February 1; application submission deadline is **February 1 at 11:59p.m.** Decision notifications are sent to applicants on April 1. *Summer/Fall for MSUM*.

Spring Semester: Application opens April 1 through June 1; application submission deadline is **June 1 at 11:59p.m.** Decision notifications are sent to applicants on August 1.

****Any applications received after 11:59pm will not be processed or moved forward for review.****

Approach this application as carefully as you might when applying for employment online. Please submit the MANE nursing application form only once. MANE reviewers will pull responses to Experiences and Attributes sections from only one application form submitted; if you must resubmit the form, make sure you use the same Experience and Attributes responses each time. This form is not accessible for editing once submitted. Be prepared to respond to the following questions on the MANE nursing application form:

1. **Demographic information:** legal name, Star ID, Tech ID, email, phone, birthdate, address, ethnicity, gender
2. **Are you an International student with F-1 visa status?**
3. **Are you a Veteran?**
4. **Have you previously either withdrawn after enrollment or not passed a MANE Nursing Program?** Yes or No
5. **List college name and state for each college enrolled or attended, including outside the U.S.**
6. **MANE College Campus Choices:** Identify the first and second semester prerequisite courses you have completed or have in progress/enrolled for each MANE campus you wish to be considered for admission to the MANE Nursing Program.
 - A. Include name of institution course was taken, year, and grade (or in progress/enrolled). Prerequisite courses differ on MANE campuses.
 - B. Check course equivalencies at www.transferology.com
 - C. Contact an Academic Advisor from respective campus(es) if you have questions about prerequisite courses.
7. **Have you fully completed a college degree:** Associate, Bachelor, Masters, Doctorate or International?
8. **Provide TEAS Test Date, test method (online/remote or location) and TEAS Total Score.**
9. **Are you an LPN?** License information will be required for LPNs accepted to the program.
10. **EXPERIENCES Section:**
 - A. **Work/Volunteer Experiences:** List up to five work or volunteer experiences that were or are most impactful for you. Provide name of organization, position/role, and timeframe of involvement.

B. **Lived Experience:** 250 words or less and may be typed or cut and paste. Do not include your name in essay. *“Describe your personal lived experiences outside of work and educational experiences. Include how this inspires you to become a nurse and what this teaches you about the commitment and drive it takes to be a successful and committed nurse.”*

11. **ATTRIBUTES Section:**

A. **Other Educational & Training Experiences:** List up to five other educational or training experiences that were or are most impactful for you. Provide name of organization, title of experience, and timeframe of involvement.

B. **Teamwork/Collaboration & Accountability:** 250 words or less and may be typed or cut and paste. Do not include your name in essay. *“Describe a situation in your life that demonstrates your experience with Teamwork/Collaboration & Accountability. What was your role and what was the outcome of this experience?”*

C. **Beliefs and Values:** 50 words or less and may be typed or cut and paste. Do not include your name in essay. *Briefly describe a person or one experience that has prepared you to care for diverse populations. Specifically, with respect for the dignity, worth and human rights of all individuals.”*

The MANE Nursing Program application is located under **Prospective Students** on the MANE website:

<https://manemn.org/>